

**“Envelope” Cash Donations**

|  |  |
| --- | --- |
| Parish Name |  |
| Parish Number |  |
| Parish Address |  |
| City/Zip Code |  |
| Phone Number |  |
| Parish Contact |  |

|  |  |  |
| --- | --- | --- |
| Denomination | Quantity | Total Cash |
| Coins: | -------------------------------🡪 | $ |
| $1 Bills |  | $ |
| $5 Bills |  | $ |
| $10 Bills |  | $ |
| $20 Bills |  | $ |
| $50 Bills |  | $ |
| $100 Bills |  | $ |
| Grand Total Cash | -------------------------------🡪 | $ |

|  |  |
| --- | --- |
| Parish Employee #1 Signature |  |
| Parish Employee #2 Signature |  |
| Parish Check Date and Check Number |  / **/**2023 ------- Check # |

* Deposit cash into parish bank account and issue a check for the same amount made payable to: **Archbishop’s Catholic Appeal**.
* Attach the signed parish check to this form.
* Return the completed form, the signed parish check, and “in-pew” donation envelopes to the Archbishop’s Catholic Appeal Office by using the 10” x 13” business-reply envelope that was included in your parish kit. Thank you.

***DON’T FORGET TO ATTACH A SIGNED PARISH CHECK. DO NOT MAIL CASH***

**Questions? Please contact the Archbishop’s Catholic Appeal Office at (720) 476-7466**.