

JOB FLOURISHING ANALYSIS

2023 ANNUAL REVIEW PROCESS



Employee Name

Position

Time In Position

Department

Direct Supervisor

Next Level Supervisor

Overall Summary (Filled out by Direct Supervisor)

How am I living the Mission Values (Completed by Employee)

Supervisor Comments

Success compared to goals/job description (Completed by Employee)

Supervisor Comments

Three Key Accomplishments (Completed by Employee)

Supervisor Comments

1.

2.

3.

Actionable Goals (Filled out by Employee and Director Supervisor together)

Reason

Employee Commitments

Date of Discussion

Employee Signature

Supervisor Signature