

**SUMMARY PLAN DESCRIPTION  
FOR**

**Archdiocese of Denver Retirement Plan**

**REFLECTING THE TERMS OF THE PLAN  
EFFECTIVE AS OF**

**April 1, 2024**

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# **Archdiocese of Denver Retirement Plan**

## **SUMMARY PLAN DESCRIPTION**

### **ARTICLE 1 INTRODUCTION**

The Archdiocese of Denver has adopted the Archdiocese of Denver Retirement Plan (the “Plan”) to help its employees save for retirement. If you are an employee of The Archdiocese of Denver, you may be entitled to participate in the Plan, provided you satisfy the conditions for participation as described in this Summary Plan Description. In addition, if you are an employee of any of the following Employers, you also may be entitled to participate in the Archdiocese of Denver Retirement Plan.

- All Saints Catholic Parish in Denver
- All Souls Catholic Parish in Englewood
- Annunciation Catholic Parish in Denver
- Assumption of the Blessed Virgin Mary Catholic Parish in Denver
- Blessed Sacrament Catholic Parish in Denver
- Cathedral Basilica of the Immaculate Conception Catholic Parish in Denver
- St. Elizabeth of Hungary Catholic Church
- Christ on the Mountain Catholic Parish in Lakewood
- Christ the King Catholic Parish in Denver
- Christ the King Catholic Parish in Evergreen
- Church of the Ascension Catholic Parish in Denver
- Cure d' Ars Catholic Parish in Denver
- Good Shepherd Catholic Parish in Denver
- Guardian Angels Catholic Parish in Denver
- Guardian Angels Catholic Parish in Mead
- Holy Cross Catholic Parish in Thornton
- Holy Family Catholic Parish in Denver
- Holy Family Catholic Parish in Ft. Collins
- Holy Ghost Catholic Parish in Denver
- Holy Name Catholic Parish in Englewood
- Holy Name Catholic Parish in Steamboat Springs
- Holy Rosary Catholic Parish in Denver
- Holy Trinity Catholic Parish in Westminster
- Immaculate Conception Catholic Parish in Lafayette
- Immaculate Heart of Mary Catholic Parish in Northglenn
- Light of the World Roman Catholic Parish in Littleton
- Most Precious Blood Catholic Parish in Denver
- Mother of God Catholic Parish in Denver
- Nativity of Our Lord Catholic Parish in Broomfield
- Notre Dame Catholic Parish in Denver
- Our Lady Mother of the Church Catholic Parish in Commerce City
- Our Lady of Fatima Catholic Parish in Lakewood
- Our Lady of Grace Catholic Parish in Denver
- Our Lady of Guadalupe Catholic Parish in Denver
- Our Lady of Loreto Catholic Parish in Foxfield
- Our Lady of Lourdes Catholic Parish in Denver
- Our Lady of Mount Carmel Catholic Parish in Denver

- Our Lady of Mount Carmel Catholic Parish in Littleton
- Our Lady of the Mountains Catholic Parish in Estes Park
- Our Lady of Peace Catholic Parish in Greeley
- Our Lady of the Pines Catholic Parish in Conifer
- Our Lady of the Plains Catholic Parish in Byers
- Our Lady of the Valley Catholic Parish in Windsor
- St. Mary in Ault
- Presentation of Our Lady Catholic Parish in Denver
- Queen of Peace Catholic Parish in Aurora
- Queen of Vietnamese Martyrs Catholic Parish in Wheatridge
- Risen Christ Catholic Parish in Denver
- Sacred Heart Catholic Parish in Denver
- Sacred Heart Catholic Parish in Roggen
- Sacred Heart of Jesus Catholic Parish in Boulder
- St. Rita in Nederland
- Sacred Heart of Mary Catholic Parish in Boulder
- Saint Gianna Beretta Molla Catholic Parish
- Saint John Paul II Catholic Parish in Thornton
- Shrine of St. Anne Catholic Parish in Arvada
- Spirit of Christ Catholic Parish in Arvada
- St. Andrew the Apostle Catholic Parish in Wray
- St. Anne Catholic Parish in Grand Lake
- St. Anthony of Padua Catholic Parish in Julesburg
- St. Peter in Crook
- St. Anthony Catholic Parish in Sterling
- St. Anthony of Padua Catholic Parish in Denver
- St. Augustine Catholic Parish in Brighton
- St. Bernadette Catholic Parish in Lakewood
- St. Cajetan Catholic Parish in Denver
- St. Catherine of Siena Catholic Parish in Denver
- St. Clare of Assisi Catholic Parish in Edwards
- St. Dominic Parish
- St. Elizabeth Ann Seton Catholic Parish in Ft. Collins
- St. Frances Cabrini Catholic Parish in Littleton
- St. Francis de Sales Catholic Parish in Denver
- St. Francis of Assisi Catholic Parish in Longmont
- St. Helena Catholic Parish in Ft. Morgan
- St. Ignatius Catholic Parish In Walden
- St. Ignatius Loyola Catholic Parish in Denver
- St. James Catholic Parish in Denver
- St. Joan of Arc Catholic Parish in Arvada
- St. John XXIII Catholic Parish in Ft. Collins
- St. John the Baptist Catholic Parish in Johnstown
- St. John the Baptist Catholic Parish in Longmont
- St. John the Evangelist Catholic Parish in Loveland
- St. John the Evangelist Catholic Parish in Yuma
- St. Joseph Catholic Parish in Ft. Collins
- St. Joseph Catholic Parish in Akron
- St. Joseph Catholic Parish in Golden

- St. Joseph Catholic Parish in Denver
- St. Joseph Polish Catholic Parish in Denver
- St. Jude Catholic Parish in Lakewood
- St. Lawrence Korean Catholic Parish in Aurora
- St. Louis - King of France Catholic Parish in Englewood
- St. Louis Catholic Parish in Louisville
- St. Mark Catholic Parish in Westminster
- St. Martin de Porres Catholic Parish in Boulder
- St. Mary Catholic Parish in Aspen
- St. Mary Catholic Parish in Breckenridge
- St. Mary Catholic Parish in Brush
- St. Mary Catholic Parish in Greeley
- St. Mary Catholic Parish in Littleton
- St. Mary Catholic Parish in Rifle
- St. Mary Magdalene Catholic Parish in Denver
- St. Mary of the Crown Catholic Parish in Carbondale
- St. Michael Catholic Parish in Craig
- St. Michael the Archangel Catholic Parish in Aurora
- St. Nicholas Catholic Parish in Platteville
- St. Patrick Catholic Parish in Holyoke
- St. Patrick Catholic Parish in Minturn
- St. Paul Catholic Parish in Idaho Springs
- Our Lady of Lourdes in Georgetown
- St. Mary Assumption in Central City
- St. Peter Catholic Parish in Greeley
- St. Peter Catholic Parish in Kremmling
- Sts. Peter & Paul Catholic Parish in Wheat Ridge
- St. Pius X Catholic Parish in Aurora
- St. Rose of Lima Catholic Parish in Denver
- St. Scholastica Catholic Parish in Erie
- St. Stephen Catholic Parish in Glenwood Springs
- St. Theresa Catholic Parish in Frederick
- St. Thérèse Catholic Parish in Aurora
- St. Thomas Aquinas University Catholic Parish in Boulder
- St. Thomas More Catholic Parish in Centennial
- St. Vincent Catholic Parish in Basalt
- St. Vincent de Paul Catholic Parish in Denver
- St. William Catholic Parish in Ft. Lupton
- Blessed Miguel Pro Academy
- Frassati Catholic Academy
- Holy Family High School, Inc.
- Bishop Machebeuf High School, Inc.
- Archdiocese of Denver Management Corp.
- Camp St. Malo Religious Retreat
- Annunciation Heights
- Seeds of Hope Inc.
- Mount Olivet Cemetery Association
- Archdiocese of Denver Mortuary
- St. Simeon Cemetery Association

- Saint John Vianney Theological
- Redemptoris Mater House of Form
- Cabrini Teaching Fellows

This Summary Plan Description (“SPD”) is designed to help you understand the retirement benefits provided under the Plan and your rights and obligations with respect to the Plan. This SPD contains a summary of the major features of the Plan, including the conditions you must satisfy to participate under the Plan, the amount of benefits you are entitled to as a Plan participant, when you may receive distributions from the Plan, and other valuable information you should know to understand your Plan benefits. We encourage you to read this SPD and contact the Plan Administrator if you have any questions regarding your rights and obligations under the Plan. (See Article 2 below for the name and address of the Plan Administrator.)

This SPD does not replace the formal Plan document, which contains the legal and technical requirements applicable to the Plan. However, this SPD does attempt to explain the Plan language in a non-technical manner that will help you understand your retirement benefits. If the non-technical language under this SPD and the technical, legal language under the Plan document conflict, the Plan document always governs. If you have any questions regarding the provisions contained in this SPD or if you wish to receive a copy of the legal Plan document, please contact the Plan Administrator.

The Plan document may be amended or modified due to changes in law, to comply with pronouncements by the Internal Revenue Service (IRS) or Department of Labor (DOL), or due to other circumstances. If the Plan is amended or modified in a way that changes the provisions under this SPD, you will be notified of such changes.

This SPD does not create any contractual rights to employment nor does it guarantee the right to receive benefits under the Plan. Benefits are payable under the Plan only to individuals who have satisfied all of the conditions under the Plan document for receiving benefits.

## ARTICLE 2 GENERAL PLAN INFORMATION AND KEY DEFINITIONS

This Article 2 contains information regarding the day-to-day administration of the Plan as well as the definition of key terms used throughout this SPD.

**Plan Name:** Archdiocese of Denver Retirement Plan

**Plan Number:** 003

**Employer:**

**Name:** The Archdiocese of Denver

**Address:** 1300 South Steele Street  
Denver, CO 80210

**Telephone number:** (303) 715-3180

**Employer Identification Number (EIN):** 84-0499858

In addition to the Employer listed above, this Plan is also maintained by the following Participating Employer(s):

- All Saints Catholic Parish in Denver
- All Souls Catholic Parish in Englewood
- Annunciation Catholic Parish in Denver
- Assumption of the Blessed Virgin Mary Catholic Parish in Denver
- Blessed Sacrament Catholic Parish in Denver
- Cathedral Basilica of the Immaculate Conception Catholic Parish in Denver
- St. Elizabeth of Hungary Catholic Church
- Christ on the Mountain Catholic Parish in Lakewood
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- Holy Trinity Catholic Parish in Westminster
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- Immaculate Heart of Mary Catholic Parish in Northglenn
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- St. Clare of Assisi Catholic Parish in Edwards
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- St. Thomas More Catholic Parish in Centennial
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- Frassati Catholic Academy
- Holy Family High School, Inc.
- Bishop Machebeuf High School, Inc.
- Archdiocese of Denver Management Corp.
- Camp St. Malo Religious Retreat
- Annunciation Heights
- Seeds of Hope Inc.
- Mount Olivet Cemetery Association
- Archdiocese of Denver Mortuary

- St. Simeon Cemetery Association
- Saint John Vianney Theological
- Redemptoris Mater House of Form
- Cabrini Teaching Fellows

#### **Plan Administrator:**

The Plan Administrator is responsible for the day-to-day administration and operation of the Plan. For example, the Plan Administrator maintains the Plan records, provides you with forms necessary to request a distribution from the Plan, and directs the payment of your vested benefits when required under the Plan. The Plan Administrator may designate another person or persons to perform the duties of the Plan Administrator. The Plan Administrator or its delegate, as the case may be, has full discretionary authority to interpret the Plan, including the authority to resolve ambiguities in the Plan document and to interpret the Plan's terms, including who is eligible to participate under the Plan and the benefit rights of participants and beneficiaries. All interpretations, constructions and determinations of the Plan Administrator or its delegate shall be final and binding on all persons, unless found by a court of competent jurisdiction to be arbitrary and capricious. The Plan Administrator also will allow you to review the formal Plan document and other materials related to the Plan.

The Employer listed above is acting as Plan Administrator. The Plan Administrator may designate other persons to carry on the day-to-day operations of the Plan. If you have any questions about the Plan or your benefits under the Plan, you should contact the Plan Administrator or other Plan representative.

#### **Service of Legal Process:**

Service of legal process may be made upon the Employer. In addition, service of legal process may be made upon the Plan Administrator.

#### **Effective Date of Plan:**

This Plan is a new Plan effective April 1, 2024. Thus, unless designated otherwise, the provisions of the Plan (as described in this SPD) are effective as of April 1, 2024.

#### **Plan Year:**

Many of the provisions of the Plan are applied on the basis of the Plan Year. For this purpose the Plan Year is the calendar year running from January 1 – December 31. In addition, the Plan has a short Plan Year running from April 1, 2024 to December 31, 2024.

#### **Investment Arrangement**

The Investment Arrangement is the funding medium used for the accumulation of Plan assets from which Participant's benefits will be established.

#### **Plan Compensation:**

In applying the contribution formulas under the Plan (as described in Article 4 below), your contributions may be determined based on Plan Compensation earned during the Plan Year.

For purposes of determining Plan Compensation, your total taxable wages or salary is taken into account including any Salary Deferrals you make to this 403(b) plan and any pre-tax salary reduction contributions you may make under any other plans we may maintain, which may include any pre-tax contributions you make under a medical reimbursement plan or "cafeteria" plan. Plan Compensation also generally includes compensation for services that is paid after termination of employment, as long as such amounts are paid by the end of the year or within 2½ months following termination of employment,

if later. However, for purposes of determining contributions under the Plan, Plan Compensation does not include the following types of compensation:

- All fringe benefits (cash and noncash), reimbursements or other expense allowances, moving expenses, deferred compensation and welfare benefits
- Any wages or salary you receive from a related company, unless that related company adopts this Plan
- Certain cafeteria plan contributions
- Certain amounts paid pursuant to a nonqualified unfunded deferred compensation plan.
- Continuation payments to disabled Participants paid after severance of employment
- For purposes of all Contributions: (1) Cash or cash equivalent gifts that are excluded from an Employee's income, (2) disability payments which are paid by a third party administrator, (3) payments reported on a Form 1099-MISC, (4) premiums for group term life insurance, (5) Employer Contributions to a 403(b), 401(k) or to the Lay Plan (Money Purchase Plan), (6) distributions from a deferred compensation plan, and (7) severance pay received in a Plan Year following the Plan Year in which an Employee has a severance from employment. For purposes of Employer Contributions: (1) Compensation received by an Employee for employment as a part-time Employee, who are normally scheduled to work no more than 29 hours per week for a single Employer; however, a part-time Employee's compensation will not be excluded if: (i) they are also employed by another Related Employer as a full-time Employee or (ii) they are also employed by another Related Employer as a part-time Employee and, taking into account employment with both Related Employers, the Employee is regularly scheduled to work at least thirty (30) hours per week. Employees working for more than one Related Employer are considered shared employees and all compensation earned across all Related Employers is eligible Plan Compensation, unless otherwise excluded, and (2) Compensation received by an Employee for employment that is classified by a Related Employer as seasonal employment, unless the Employee is employed by the same Related Employer as a full-time Employee for whom contributions are made to the Plan.

**Period for determining Plan Compensation.** For purposes of determining Plan Compensation, only compensation you earn while you are a participant in the Plan will be taken into account. Thus, any compensation you earn while you are not eligible to participate in the Plan will not be considered in determining Plan Compensation.

#### **Normal Retirement Age:**

You will reach Normal Retirement Age under the Plan when you turn age 65.

### **ARTICLE 3 DESCRIPTION OF PLAN**

**Type of Plan.** This Plan is a special type of retirement plan commonly referred to as a 403(b) plan. Under the Plan, you may elect to have a portion of your salary deposited directly into a 403(b) account on your behalf. This pre-tax contribution is called a "Salary Deferral." As a pre-tax contribution, you do not have to pay any income tax while your Salary Deferrals are held in the Plan, and any earnings on your Salary Deferrals are not taxed while they stay in the Plan.

In addition to your own Salary Deferrals, if you satisfy the eligibility conditions described in Article 5 below, you may be eligible to receive an additional Employer Contribution under the Plan. If you are eligible to receive an Employer Contribution, we will deposit such contribution directly into the Plan on your behalf. Like the pre-tax Salary Deferrals discussed above, any Employer Contribution we make to the Plan on your behalf and any earnings on such amounts will not be subject to income tax as long as those amounts stay in the Plan. You will not be taxed on your Employer Contributions generally until you withdraw such amounts from the Plan. Article 4 below describes the Employer Contributions authorized under the Plan.

This Plan is a defined contribution plan, which is intended to qualify under Section 403(b) of the Internal Revenue Code. As a defined contribution plan, it is not covered under Title IV of ERISA and, therefore, benefits are not insured by the Pension Benefit Guaranty Corporation.

## ARTICLE 4 PLAN CONTRIBUTIONS

The Plan provides for the contributions listed below. Article 5 discusses the requirements you must satisfy to receive the contributions described in this Article 4. Article 7 describes the vesting rules applicable to your plan benefits. Special rules also may apply if you leave employment to enter qualified military service. See your Plan Administrator if you have questions regarding the rules that apply if you are on military leave.

### Salary Deferrals

If you have satisfied the conditions for participating under the Plan (as described in Article 5 below) you are eligible to make Salary Deferrals to the Plan. To begin making Salary Deferrals, you must complete a Salary Deferral election requesting that a portion of your compensation be contributed to the Plan instead of being paid to you as wages. However, see the discussion below regarding the application of the “automatic deferral” provisions under the Plan that may apply if you do not specifically elect to defer (or not defer) under the Plan. For this purpose, no participant will be allowed to make Salary Deferrals prior to 6-1-2024. Any Salary Deferrals you make to the Plan will be invested in accordance with the Plan’s investment policies.

**Pre-Tax Salary Deferrals.** If you make Salary Deferrals to the Plan, you will not have to pay income taxes on such amounts or on any earnings until you withdraw those amounts from the Plan.

Consider the following examples:

- If you earn \$30,000 a year, are in the 22% tax bracket, are eligible to participate in the Plan and you elect to save 3% (or \$900) of your salary under the 403(b) Plan this year, you would save \$198 in Federal income taxes ( $22\% \text{ of } \$900 = \$198$ ).
- If you earn \$30,000 a year, are in the 22% tax bracket, are eligible to participate in the Plan, and you elect to save 5% (or \$1,500) of your salary under the 403(b) Plan this year, you would save \$330 in Federal income taxes ( $22\% \text{ of } \$1,500 = \$330$ ).
- If you earn \$30,000 a year, are in the 22% tax bracket, are eligible to participate in the Plan and you elect to save 8% (or \$2,400) of your salary under the 403(b) Plan this year, you would save \$528 in Federal income taxes ( $22\% \text{ of } \$2,400 = \$528$ ).

As you can see, the more you are able to put away in the Plan and the higher your tax bracket, the greater your tax savings will be. In addition, if the amount of your Salary Deferrals grows due to investment earnings, you will not have to pay any Federal income taxes on those earnings until such time as you withdraw those amounts from the Plan.

**Salary Deferral election.** You may not begin making Salary Deferrals under the Plan until you enter into a Salary Deferral election designating how much you wish to defer under the Plan. However, as described below, Salary Deferrals may be automatically withheld from your paycheck if you do not specifically elect to defer (or not defer) under the Plan.

**Change of election.** You can increase or decrease the amount of your Salary Deferrals as of a designated election date. For this purpose, the designated election date(s) for changing or modifying your Salary Deferral election will be set forth under the Salary Deferral election or other written procedures describing the time period for changing Salary Deferral elections. If the available election date(s) change, you will be notified in writing of any such change. You always will be able to change or modify your Salary Deferral election at least once per year. Generally, you may revoke an existing Salary Deferral election and stop making Salary Deferrals at any time. Any change you make to a Salary Deferral election will become

effective as of the next designated election date, and will remain in effect until modified or canceled during a subsequent election period.

**Automatic deferral election.** To simplify the administrative requirements for making Salary Deferrals under the Plan, the Plan is set up with an “automatic” deferral feature. Under this feature, you do not have to make a Salary Deferral election to begin deferring under the Plan. Thus, if you have otherwise satisfied the eligibility requirements for Salary Deferrals described under Article 5 but have not made a Salary Deferral election, we will automatically withhold 3% of your Plan Compensation from each paycheck and deposit such amounts into the Plan as a Salary Deferral. The automatic deferral amount will increase each year by 1% of Plan Compensation up to a maximum of 6% of Plan Compensation unless you designate otherwise under a Salary Deferral election. For this purpose, the automatic increase will take effect beginning in the first Plan Year following the year in which the automatic deferral election first becomes effective. Thus, for example, if a Participant commences an automatic deferral in the 2024 Plan Year, 3% of Plan Compensation automatically will be withheld from the Participant’s paycheck as a Salary Deferral for the 2024 Plan Year. Beginning in the 2025 Plan Year, the automatic deferral amount will increase by 1% each year up to a maximum of 6% of Plan Compensation. For purposes of applying the automatic increase provisions for a Plan Year, the automatic increase will take effect on the following date: each July 1st. Automatic increases will take effect starting with the July 1st following the date the automatic deferral election first becomes effective with respect to a Participant.

Any amounts that are automatically withheld from your paycheck will be invested in accordance with the Plan’s investment policies and will be exempt from taxation just like any other pre-tax Salary Deferral. If you would like to modify your automatic deferral amount, you must make a Salary Deferral election indicating the amount you wish to defer. If you do not wish to defer under the Plan, you must make a Salary Deferral election indicating a zero deferral rate.

**Application of automatic deferral provisions.** The automatic deferral provisions described above will apply to all eligible participants who have not made a Salary Deferral election (including an election not to defer). Thus, if you have already made a Salary Deferral election or have entered into an agreement specifically electing not to defer, the automatic deferral provisions will not apply. If you are eligible to defer but have not made a Salary Deferral election, Salary Deferrals will automatically be withheld from your paycheck as indicated above.

**Special rules.** In addition, in applying the automatic deferral provisions described above, the following special rules apply: The following Employee classes are not subject to the automatic deferral provisions: (1) Temporary Employees, (2) religious employees (except members of the permanent diaconate of an Employer and non-canonical religious employees), (3) Employees who are incardinated as a Priest into the Archdiocese, (4) teachers who are not under contract to perform at least 30 Hours of Service each week for the academic year, (5) substitute teachers, (6) project workers with specific hire and termination dates, (7) part-time Employees, who are normally scheduled to work no more than 29 hours per week for a single Employer; however, a part-time Employee will not be excluded if (i) they are also employed by another Related Employer as a full-time Employee or (ii) they are also employed by another Related Employer as a part-time Employee and, taking into account employment with both Related Employers, the Employee is regularly scheduled to work at least thirty (30) hours per week. Employees working for more than one Related Employer are considered shared employees and all hours worked across all Related Employers are credited for eligibility purposes, (8) Employees who are classified by the Employer as a seasonal employee, unless employed by the same Employer as a full-time Employee for whom contributions are made to the Plan, (9) Employees who are classified by the Employer as an event worker, and (10) Employees whose services are utilized by an Employer on an on-call or as-needed basis, as determined by the Employer.

**Permissive withdrawals under certain automatic enrollment plans.** If you have Salary Deferrals automatically contributed to the Plan pursuant to an automatic deferral election, you may withdraw such contributions (and earnings attributable thereto) within 90 days after the first default Salary Deferral is made, regardless of any other withdrawal restrictions under the Plan. If you withdraw automatic deferrals under this special withdrawal rule, you will lose any Matching Contributions associated with those deferrals. If you withdraw the automatic deferrals, no additional deferrals will be withheld from your paycheck unless you enter into a subsequent election to defer into the Plan.

## Employer Contributions

We are authorized under the Plan to make Employer Contributions on behalf of our employees. In order to receive an Employer Contribution, you must satisfy all of the eligibility requirements described in Article 5 below for Employer Contributions. If you do not satisfy all of the conditions for receiving an Employer Contribution, you will not share in an allocation of such Employer Contributions for the period for which you do not satisfy the eligibility requirements.

**Employer Contribution Formula.** Employer Contributions will be contributed to your Employer Contribution account under the Plan at such time as we deem appropriate. Generally, Employer Contributions may be contributed during the Plan Year or after the Plan Year ends. Any Employer Contributions we make will be made in accordance with the following Employer Contribution formula.

- **Discretionary pro-rata Employer Contribution formula.** We will decide each year how much, if any, we will contribute to the Plan. Since this Employer Contribution is discretionary, we may decide not to make an Employer Contribution for a given year. If we decide to make an Employer Contribution to the Plan, such contribution will be determined as a uniform percentage of compensation for all eligible participants. We will inform you of the amount of your Employer Contribution once we determine how much we will be contributing to the Plan.
- **Special rules applicable to allocation of Employer Contributions.** The following special rules apply with respect to the allocation of Employer Contributions: If a Participant's employment status (part-time or full-time) changes during a Plan Year quarter, a single employment status will not apply for the full quarter. Instead, the Plan Compensation must be split into the full-time and part-time components, and the Employer Contribution will be based only on the eligible Plan Compensation while a full-time Employee. For example: Job status change from part-time to full-time: Alexa changed from part-time to full-time effective 11-26-2023. For the quarter that ended on 12-31-2023, eligible Plan Compensation received while full-time for the payroll periods of 11-26-2023 through 12-23-2023 will be reported and used to calculate the Employer Contribution on the eligible full-time Plan Compensation pay components. The payroll periods from 10-1-2023 through 11-25-2023 while part-time would not be eligible for the Employer Contribution. Job status change from full-time to part-time: Alexa changed from full-time to part-time effective 11-26-2023. For the quarter that ended on 12-31-2023, eligible Plan Compensation received while full-time for the payroll periods of 10-1-2023 through 11-25-2023 will be reported and used to calculate the Employer Contribution on the eligible full-time Plan Compensation pay components. The payroll periods from 11-26-2023 through 12-23-2023 while part-time would not be eligible for the Employer Contribution.

## Rollover Contributions

If you have an account balance in another qualified retirement plan or an IRA, you may move those amounts into this Plan, without incurring any tax liability, by means of a "rollover" contribution. You may not rollover Roth contributions from another qualified plan to this Plan since Roth contributions are not permitted under this Plan. Rollovers are not permitted from a Roth IRA. You are always 100% vested in any amounts you contribute to the Plan as a rollover from another qualified plan or IRA. This means that you will always be entitled to all amounts in your rollover account. Rollover contributions will be affected by any investment gains or losses under the Plan.

You may accomplish a rollover in one of two ways. You may ask your prior plan administrator or trustee to directly rollover to this Plan all or a portion of any amount which you are entitled to receive as a distribution from your prior plan. Alternatively, if you receive a distribution from your prior plan, you may elect to deposit into this plan any amount eligible for rollover within 60 days of your receipt of the distribution. Any rollover to the Plan will be credited to your Rollover Contribution Account. See Article 8 below for a description of the distribution provisions applicable to rollover contributions.

Generally, the Plan will accept a rollover contribution from another qualified retirement plan or IRA. The Plan Administrator may adopt separate procedures limiting the type of rollover contributions it will accept. For example, the Plan Administrator may impose restrictions on the acceptance of after-tax contributions or

Salary Deferrals (including Roth Deferrals) or may restrict rollovers from particular types of plans. However, you may not make a Rollover Contribution to the Plan prior to becoming a Participant in the Plan. You also must be a current Employee to make a Rollover Contribution to the Plan. Any procedures affecting the ability to make Rollover Contributions to the Plan will not be applied in a discriminatory manner.

If you have questions about whether you can rollover a prior plan distribution, please contact the Plan Administrator or other designated Plan representative.

## **ARTICLE 5 ELIGIBILITY REQUIREMENTS**

This Article sets forth the requirements you must satisfy to participate under the Plan. To qualify as a participant under the Plan, you must:

- be an Eligible Employee
- satisfy the Plan's minimum age and service conditions and
- satisfy any allocation conditions required under the Plan.

### **Eligible Employee**

To participate under the Plan, you must be an Eligible Employee. For this purpose, you are considered an Eligible Employee if you are an employee of any of the following employers, provided you are not otherwise excluded from the Plan.

- The Archdiocese of Denver
- All Saints Catholic Parish in Denver
- All Souls Catholic Parish in Englewood
- Annunciation Catholic Parish in Denver
- Assumption of the Blessed Virgin Mary Catholic Parish in Denver
- Blessed Sacrament Catholic Parish in Denver
- Cathedral Basilica of the Immaculate Conception Catholic Parish in Denver
- St. Elizabeth of Hungary Catholic Church
- Christ on the Mountain Catholic Parish in Lakewood
- Christ the King Catholic Parish in Denver
- Christ the King Catholic Parish in Evergreen
- Church of the Ascension Catholic Parish in Denver
- Cure d' Ars Catholic Parish in Denver
- Good Shepherd Catholic Parish in Denver
- Guardian Angels Catholic Parish in Denver
- Guardian Angels Catholic Parish in Mead
- Holy Cross Catholic Parish in Thornton
- Holy Family Catholic Parish in Denver
- Holy Family Catholic Parish in Ft. Collins
- Holy Ghost Catholic Parish in Denver
- Holy Name Catholic Parish in Englewood
- Holy Name Catholic Parish in Steamboat Springs
- Holy Rosary Catholic Parish in Denver
- Holy Trinity Catholic Parish in Westminster
- Immaculate Conception Catholic Parish in Lafayette

- Immaculate Heart of Mary Catholic Parish in Northglenn
- Light of the World Roman Catholic Parish in Littleton
- Most Precious Blood Catholic Parish in Denver
- Mother of God Catholic Parish in Denver
- Nativity of Our Lord Catholic Parish in Broomfield
- Notre Dame Catholic Parish in Denver
- Our Lady Mother of the Church Catholic Parish in Commerce City
- Our Lady of Fatima Catholic Parish in Lakewood
- Our Lady of Grace Catholic Parish in Denver
- Our Lady of Guadalupe Catholic Parish in Denver
- Our Lady of Loreto Catholic Parish in Foxfield
- Our Lady of Lourdes Catholic Parish in Denver
- Our Lady of Mount Carmel Catholic Parish in Denver
- Our Lady of Mount Carmel Catholic Parish in Littleton
- Our Lady of the Mountains Catholic Parish in Estes Park
- Our Lady of Peace Catholic Parish in Greeley
- Our Lady of the Pines Catholic Parish in Conifer
- Our Lady of the Plains Catholic Parish in Byers
- Our Lady of the Valley Catholic Parish in Windsor
- St. Mary in Ault
- Presentation of Our Lady Catholic Parish in Denver
- Queen of Peace Catholic Parish in Aurora
- Queen of Vietnamese Martyrs Catholic Parish in Wheatridge
- Risen Christ Catholic Parish in Denver
- Sacred Heart Catholic Parish in Denver
- Sacred Heart Catholic Parish in Roggen
- Sacred Heart of Jesus Catholic Parish in Boulder
- St. Rita in Nederland
- Sacred Heart of Mary Catholic Parish in Boulder
- Saint Gianna Beretta Molla Catholic Parish
- Saint John Paul II Catholic Parish in Thornton
- Shrine of St. Anne Catholic Parish in Arvada
- Spirit of Christ Catholic Parish in Arvada
- St. Andrew the Apostle Catholic Parish in Wray
- St. Anne Catholic Parish in Grand Lake
- St. Anthony of Padua Catholic Parish in Julesburg
- St. Peter in Crook
- St. Anthony Catholic Parish in Sterling
- St. Anthony of Padua Catholic Parish in Denver
- St. Augustine Catholic Parish in Brighton
- St. Bernadette Catholic Parish in Lakewood
- St. Cajetan Catholic Parish in Denver
- St. Catherine of Siena Catholic Parish in Denver
- St. Clare of Assisi Catholic Parish in Edwards
- St. Dominic Parish



- St. Elizabeth Ann Seton Catholic Parish in Ft. Collins
- St. Frances Cabrini Catholic Parish in Littleton
- St. Francis de Sales Catholic Parish in Denver
- St. Francis of Assisi Catholic Parish in Longmont
- St. Helena Catholic Parish in Ft. Morgan
- St. Ignatius Catholic Parish In Walden
- St. Ignatius Loyola Catholic Parish in Denver
- St. James Catholic Parish in Denver
- St. Joan of Arc Catholic Parish in Arvada
- St. John XXIII Catholic Parish in Ft. Collins
- St. John the Baptist Catholic Parish in Johnstown
- St. John the Baptist Catholic Parish in Longmont
- St. John the Evangelist Catholic Parish in Loveland
- St. John the Evangelist Catholic Parish in Yuma
- St. Joseph Catholic Parish in Ft. Collins
- St. Joseph Catholic Parish in Akron
- St. Joseph Catholic Parish in Golden
- St. Joseph Catholic Parish in Denver
- St. Joseph Polish Catholic Parish in Denver
- St. Jude Catholic Parish in Lakewood
- St. Lawrence Korean Catholic Parish in Aurora
- St. Louis - King of France Catholic Parish in Englewood
- St. Louis Catholic Parish in Louisville
- St. Mark Catholic Parish in Westminster
- St. Martin de Porres Catholic Parish in Boulder
- St. Mary Catholic Parish in Aspen
- St. Mary Catholic Parish in Breckenridge
- St. Mary Catholic Parish in Brush
- St. Mary Catholic Parish in Greeley
- St. Mary Catholic Parish in Littleton
- St. Mary Catholic Parish in Rifle
- St. Mary Magdalene Catholic Parish in Denver
- St. Mary of the Crown Catholic Parish in Carbondale
- St. Michael Catholic Parish in Craig
- St. Michael the Archangel Catholic Parish in Aurora
- St. Nicholas Catholic Parish in Platteville
- St. Patrick Catholic Parish in Holyoke
- St. Patrick Catholic Parish in Minturn
- St. Paul Catholic Parish in Idaho Springs
- Our Lady of Lourdes in Georgetown
- St. Mary Assumption in Central City
- St. Peter Catholic Parish in Greeley
- St. Peter Catholic Parish in Kremmling
- Sts. Peter & Paul Catholic Parish in Wheat Ridge
- St. Pius X Catholic Parish in Aurora

- St. Rose of Lima Catholic Parish in Denver
- St. Scholastica Catholic Parish in Erie
- St. Stephen Catholic Parish in Glenwood Springs
- St. Theresa Catholic Parish in Frederick
- St. Thérèse Catholic Parish In Aurora
- St. Thomas Aquinas University Catholic Parish in Boulder
- St. Thomas More Catholic Parish in Centennial
- St. Vincent Catholic Parish in Basalt
- St. Vincent de Paul Catholic Parish in Denver
- St. William Catholic Parish in Ft. Lupton
- Blessed Miguel Pro Academy
- Frassati Catholic Academy
- Holy Family High School, Inc.
- Bishop Machebeuf High School, Inc.
- Archdiocese of Denver Management Corp.
- Camp St. Malo Religious Retreat
- Annunciation Heights
- Seeds of Hope Inc.
- Mount Olivet Cemetery Association
- Archdiocese of Denver Mortuary
- St. Simeon Cemetery Association
- Saint John Vianney Theological
- Redemptoris Mater House of Form
- Cabrini Teaching Fellows

**Excluded Employees.** For purposes of determining whether you are an Eligible Employee, the Plan excludes from participation certain designated employees. If you fall under any of the excluded employee categories, you will not be eligible to receive the designated Plan contribution until such time as you no longer fall into an excluded employee category. [See below for a discussion of your rights upon changing to or from an excluded employee classification.]

The following describes the types of employees that are not eligible to participate with respect to the different types of contributions authorized under the Plan.

**Salary Deferrals.** No special exclusions apply with respect to Salary Deferrals. Thus, if you are a covered employee and satisfy the eligibility conditions for making Salary Deferrals described under this Article 5, you will be able to make Salary Deferrals to the Plan.

**Employer Contributions.** The following employees are not eligible to receive Employer Contributions under the Plan. If you fall under one of the following classes of employees, you will not share in any Employer Contributions we make to the Plan.

- (1) Temporary Employees, (2) religious employees (except members of the permanent diaconate of an Employer and non-canonical religious employees), (3) Employees who are incardinated as a Priest into the Archdiocese, (4) teachers who are not under contract to perform at least 30 Hours of Service each week for the academic year, (5) substitute teachers, (6) project workers with specific hire and termination dates, (7) part-time Employees, who are normally scheduled to work no more than 29 hours per week for a single Employer; however, a part-time Employee will not be excluded if (i) they are also employed by another Related Employer as a full-time Employee or (ii) they are also employed by another Related Employer as a part-time Employee and, taking into account employment with both Related Employers, the Employee is regularly scheduled to work at least thirty (30) hours per week. Employees working for more than one Related Employer are considered

shared employees and all hours worked across all Related Employers are credited for eligibility purposes, (8) Employees who are classified by the Employer as a seasonal employee, unless employed by the same Employer as a full-time Employee for whom contributions are made to the Plan, (9) Employees who are classified by the Employer as an event worker, and (10) Employees whose services are utilized by an Employer on an on-call or as-needed basis, as determined by the Employer

### **Minimum Age and Service Requirements**

If you are an Eligible Employee, you may begin to make Salary Deferrals into the Plan as soon as administratively possible after your date of hire. There are no minimum age or service requirements to make Salary Deferrals.

For other contributions, you must satisfy certain age and service conditions under the Plan.

- **Minimum age requirement.** There is no minimum age requirement for participation in the Plan.
- **Minimum service requirement.** There is no minimum service requirement to participate under the Plan. Thus, you will be eligible to participate in the Plan (provided you are an Eligible Employee) as of the first Entry Date following your date of employment.

**Entry Date.** Once you have satisfied the eligibility conditions described above, you will be eligible to participate under the Plan on your Entry Date. For this purpose, your Entry Date is your date of employment. Thus, you will be eligible to participate immediately upon your date of hire, provided you are an Eligible Employee.

**Crediting eligibility service.** In determining whether you satisfy any minimum age or service conditions under the Plan, all service you perform during the year is counted. In addition, if you go on a maternity or paternity leave of absence (including a leave of absence under the Family Medical Leave Act) or a military leave of absence, you may receive credit for service during your period of absence for certain purposes under the Plan. You should contact the Plan Administrator to determine the effect of a maternity/paternity or military leave of absence on your eligibility to participate under the Plan.

**Eligibility upon rehire.** If you terminate employment after satisfying the minimum age and service requirements under the Plan and you are subsequently rehired as an Eligible Employee, you will enter the Plan on the later of your rehire date or your Entry Date. If you terminate employment prior to satisfying the minimum age and service requirements, and you are subsequently rehired, you will have to re-satisfy the eligibility requirements in order to participate under the Plan.

**Eligibility upon change in employment status.** If you are not an Eligible Employee on your Entry Date, but you subsequently change status to an eligible class of Employee, you will be eligible to enter the Plan immediately (provided you have already satisfied the minimum age and service requirements). If you are an Eligible Employee and subsequently become ineligible to participate in all or certain parts of the Plan, all contributions for which you are no longer eligible for under the Plan will cease as of the date you become ineligible to participate. See “Excluded Employees” information above for more information on exclusions to participation under the Plan. However, all service earned while you are employed, including service earned while you are ineligible, will be counted when calculating your vested percentage in your account balance.

### **Allocation Conditions**

If you are an Eligible Employee and have satisfied the minimum age and service requirements described above, you are entitled to share in the contributions described in Article 4, provided you satisfy the allocation conditions described below.

**Salary Deferrals.** You do not need to satisfy any additional allocation conditions to make Salary Deferrals under the Plan. If you satisfy the eligibility conditions described above, you will be eligible to make Salary Deferrals, regardless of how many hours you work during the year or whether you terminate employment during the year. However, you may not continue to make Salary Deferrals after you terminate employment.

**Employer Contributions.** You will be entitled to share in any Employer Contributions we make to the Plan if you satisfy the eligibility conditions described above. You do not need to satisfy any additional allocation conditions to receive an Employer Contribution. You will receive your share of the Employer Contributions regardless of how many hours you work during the year or whether you terminate during the year.

## ARTICLE 6 LIMIT ON CONTRIBUTIONS

The IRS imposes limits on the amount of contributions you may receive under this Plan, as described below.

**IRS limits on Salary Deferrals.** The IRS imposes limits on the amount you can contribute as Salary Deferrals during a calendar year. For 2024, the maximum deferral limit is \$23,000. For years after 2024, the maximum deferral limit may be adjusted for cost-of-living each year. The Plan Administrator will provide you with information regarding the adjusted deferral limits beginning after 2024. In addition, if you are at least age 50 by December 31 of the calendar year, you also may make a special catch-up contribution in addition to the maximum deferral limit described above. For 2024, the catch-up contribution limit is \$7,500. For years after 2024, the catch-up contribution limit may be adjusted for cost-of living each year. The Plan Administrator will provide you with information concerning the catch-up contribution limit for years after 2024.

**Example:** If you are at least age 50 by December 31, 2024, the maximum Salary Deferral you may make for the 2024 calendar year is \$30,500 [i.e., \$23,000 maximum deferral limit plus \$7,500 catch-up contribution limit].

The IRS deferral limit applies to all Salary Deferrals you make in a given calendar year to this Plan or any other cash or deferred arrangement (including a cash or deferred arrangement maintained by an unrelated employer). For this purpose, cash or deferred arrangements include 401(k) plans, 403(b) plans, simplified employee pension (SEP) plans or SIMPLE plans. (Note: If you participate in both this Plan and a 457 eligible deferred compensation plan, special limits may apply under the 457 plan. You should contact the Plan Administrator of the 457 plan to find out how participation in this Plan may affect your limits under the 457 plan.)

If you make Salary Deferrals for a given year in excess of the deferral limit described above under this Plan or another plan maintained by the Employer (or any other employer maintaining this Plan), the Plan Administrator will automatically return the excess amount and associated earnings to you by April 15. If you make Salary Deferrals for a given year in excess of the deferral limit described above because you made Salary Deferrals under this Plan and a plan of an unrelated employer not maintaining this Plan, you must ask one of the plans to refund the excess amount to you. If you wish to take a refund from this Plan, you must notify the Plan Administrator, in writing, by March 1 of the next calendar year so the excess amount and related earnings may be refunded by April 15. The excess amount is taxable for the year in which you made the excess deferral. If you fail to request a refund, you will be subject to taxation in two separate years: once in the year of deferral and again in the year the excess amount is actually paid to you.

**IRS limit on total contributions under the Plan.** The IRS imposes a maximum limit on the total amount of contributions you may receive under this Plan. This limit applies to all contributions we make on your behalf, all contributions you contribute to the Plan, and any forfeitures allocated to any of your accounts during the year. Under this limit, the total of all contributions under the Plan cannot exceed a specific dollar amount or 100% of your annual compensation, whichever is less. For 2024, the dollar limit is \$69,000. For years after 2024, this amount may be increased for inflation. For purposes of applying the 100% of compensation limit, your annual compensation includes all taxable compensation, increased for any Salary Deferrals you may make to this 403(b) plan and any pre-tax contributions you may make to any other plan we may maintain, such as a cafeteria health plan.

**Example:** Suppose in 2024 you earn compensation of \$55,000 (after reduction for pre-tax 403(b) plan contributions of \$5,500). Your compensation for purposes of the overall contribution limit is \$60,500

(\$55,000 + \$5,500 of pre-tax deferrals). The maximum amount of contributions you may receive under the Plan for 2024 is \$60,500 (the lesser of \$69,000 or 100% of \$60,500).

**Special limits for churches and church-related organizations.** If you are an employee of a church or church-related organization, the IRS provides a special contribution limit. In such a case, your total contributions may go up to \$10,000 per year (with a limit of \$40,000 for all years) without violating other applicable contribution limits. In addition, certain employees performing services outside of the U.S. and earning over \$17,000 a year may receive contributions of up to \$3,000 per year without violating other applicable contribution limitations. See the Plan Administrator for more information.

## ARTICLE 7 DETERMINATION OF VESTED BENEFIT

**Vested account balance.** When you take a distribution of your benefits under the Plan, you are only entitled to withdraw your *vested* account balance. For this purpose, your *vested* account balance is the amount held under the Plan on your behalf for which you have earned an ownership interest. You earn an ownership interest in your Plan benefits if you have earned enough service with us to become *vested* based on the Plan's vesting schedule. If you terminate employment before you become fully vested in any of your Plan benefits, those non-vested amounts may be forfeited. (See below for a discussion of the forfeiture rules that apply if you terminate with a non-vested benefit under the Plan.)

The following describes the vesting schedule applicable to contributions under the Plan.

- **Salary Deferrals.** You are always 100% vested in your Salary Deferrals. In other words, you have complete ownership rights to your Salary Deferrals under the Plan.
- **Employer Contributions.** You are always 100% vested in your Employer Contributions. Thus, you have complete ownership rights to your Employer Contributions immediately after such amounts are contributed to the Plan on your behalf.
- **Other contributions.** In addition, certain special contributions that are made to the Plan on your behalf will always be 100% vested. If any of these special contributions are made to the Plan, you will always have an immediate ownership interest in such contributions. Examples of special contributions that may be made to the Plan include:
  - Rollover Contributions

**Protection of vested benefit.** Once you are vested in your benefits under the Plan, you have an ownership right to those amounts. While you may not be able to immediately withdraw your vested benefits from the Plan due to the distribution restrictions described under Article 8 below, you generally will never lose your right to those vested amounts. However, it is possible that your benefits under the Plan will decrease as a result of investment losses. If your benefits decrease because of investment losses, you will only be entitled to the vested amount in your account at the time of distribution.

## ARTICLE 8 PLAN DISTRIBUTIONS

The Plan contains detailed rules regarding when you can receive a distribution of your benefits from the Plan. As discussed in Article 7 above, if you qualify for a Plan distribution, you will only receive your vested benefits. This Article 8 describes when you may request a distribution and the tax effects of such a distribution.

**Participant and Spousal Consent for Distributions.**

- Your consent will not be required for the distribution. If you receive a distribution of your vested benefits when you are partially-vested in your Plan benefits, your non-vested benefits will be forfeited.
- Your spouse's consent will not be required to receive a distribution or to name an alternative beneficiary.
- The following special rules apply: A terminated Participant will receive an Involuntary Cash-Out Distribution if the Participant's vested Account Balance, including Rollover Contributions, is less than or equal to \$5,000 as of the distribution date. The vested Account Balance, including amounts of \$1,000 or less, will be automatically rolled over to an IRA selected by the Plan Administrator.

**Distribution upon termination of employment.** When you terminate employment, you may be entitled to a distribution from the Plan. The availability of a distribution will depend on the amount of your vested account balance.

- **Vested account balance in excess of \$5,000.** If your total vested account balance exceeds \$5,000 as of the distribution date, you may receive a distribution from the Plan as soon as administratively feasible following the Participant's termination from employment with the Employer including any and all of the Participating Employers. If you do not consent to a distribution of your vested account balance, your balance will remain in the Plan. If you receive a distribution of your vested benefits when you are only partially-vested in your Plan benefits, your non-vested benefits will be forfeited.

You may elect to take your distribution in any of the following forms. Prior to receiving a distribution from the Plan, you will receive a distribution package that will describe the distribution options that are available to you. If you have any questions regarding your distribution options under the Plan, please contact the Plan Administrator.

- **Lump sum.** You may elect to take a distribution of your entire vested account balance in a lump sum. In addition, if permitted by the Plan Administrator, you may take a partial distribution of a portion of your vested account upon termination of employment. If you take a lump sum distribution, you may elect to rollover all (or any portion) of your distribution to an IRA or to another qualified plan. See the *Special Tax Notice*, which you may obtain from the Plan Administrator, for more information regarding your ability to rollover your plan distribution.
  - **Installment payments.** You may elect to receive a distribution in the form of a series of installment payments. If you elect distribution in the form of installments, your vested benefit will be paid out in equal annual installments over a set number of years. If the installment period is 10 years or greater, you may not rollover any of the installment payments into an IRA or into another qualified plan. The Plan Administrator will provide you with forms necessary to elect an installment distribution under the Plan.
- **Vested account balance of \$5,000 or less.** If your total vested account balance under the Plan is \$5,000 or less as of the distribution date, you will be eligible to receive a distribution of your entire vested account balance in a lump sum as soon as administratively feasible following the Participant's termination from employment with the Employer including any and all of the Participating Employers. If you receive a distribution of your vested benefits when you are partially-vested in your Plan benefits, your non-vested benefits will be forfeited.

You may elect to receive your distribution in cash or you may elect to rollover your distribution to an IRA or to another qualified plan.

**In-service distributions.** You may withdraw vested amounts from the Plan while you are still employed with us, but only if you satisfy the Plan's requirements for in-service distributions. Different in-service distribution options apply depending on the type of contribution being withdrawn from the Plan.

If your account is invested in custodial accounts/mutual funds, your ability to take certain in-service distributions may be limited. For more information on such limitations, please see your Plan Administrator.

- **Salary Deferrals.** You may withdraw amounts attributable to Salary Deferrals while you are still employed upon any of the following events:

- You have reached the Plan's Normal Retirement Age at the time of the distribution.
- You are in certain qualified active military duty. Please contact your Plan Administrator if you have any questions regarding the availability of a distribution under this provision.

No in-service distribution of Salary Deferrals may be made prior to age 59½. Thus, regardless of any in-service distribution provisions under the Plan, you may not request an in-service distribution of amounts attributable to your Salary Deferrals under the Plan prior to attaining age 59½.

- **Employer Contributions.** You may withdraw amounts attributable to Employer Contributions while you are still employed upon any of the following events:
  - You have reached the Plan's Normal Retirement Age at the time of the distribution.
- **Rollover Contributions.** If you have rolled money into this Plan from another qualified plan or IRA, you may take an in-service distribution of your Rollover Contribution account at any time.

**Qualified Birth or Adoption Distribution (QBAD).** In addition to the above, you may withdraw up to \$5,000 during the one-year period beginning on the date on which your child is born or on which you legally adopt a child as a QBAD. A QBAD is subject to income tax, but not the 10% early withdrawal penalty tax. Any or all of the amount withdrawn also may be contributed back at a later date to (1) this Plan, (2) any other plan for which you are eligible to roll money into, or (3) an IRA.

- A QBAD is available from all available sources under the Plan.
- The following special rules apply to QBADs: A QBAD is not available from the Merged Money Purchase Employer Contributions or Rollover Contributions transferred to this Plan from the Denver Lay Employees' Money Purchase Pension Plan.

**Required distributions.** If you have not begun taking distributions before you attain your Required Beginning Date, the Plan generally must commence distributions to you as of such date. For this purpose, your Required Beginning Date generally is April 1 following the end of the calendar year in which you attain age 70½ (or age 72, if you were born after June 30, 1949) or terminate employment, whichever is later. (For 5% owners, the Required Beginning Date is April 1 following the calendar year in which you attain age 70½ (or age 72, if you were born after June 30, 1949), even if you are still employed.)

Once you attain your Required Beginning Date, the Plan Administrator will commence distributions to you as required under the Plan. The Plan Administrator will inform you of the amount you are required to receive once you attain your Required Beginning Date.

**Distribution upon disability.** If you should terminate employment because you are disabled, you will be eligible to receive a distribution of your vested account balance under the Plan's normal distribution rules. You will be considered to be disabled for purposes of applying the Plan's distribution rules if you are unable to engage in any substantial gainful activity by reason of a medically determinable physical or mental impairment that can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months. The Plan Administrator may establish reasonable procedures for determining whether you are disabled for purposes of applying the distribution provisions of the Plan.

**Disaster-related distributions.** Special rules related to certain federally-declared natural disasters may have applied for distributions and loans under the Plan. If you received a disaster-related distribution from the Plan, you may be able to recontribute the amount of the distribution to the Plan. Please contact the Plan Administrator for more information.

**Repayment of Coronavirus-Related Distributions.** Special Coronavirus-Related rules may have applied for distributions under the Plan. If you received a Coronavirus-Related Distribution from the Plan, you may be

able to recontribute the amount of the distribution to the Plan. Please contact the Plan Administrator for more information.

**Distribution of lifetime income investment.** The Plan may allow a distribution of certain lifetime income investments, provided such distribution is made within the 90-day period ending on the date when the lifetime income investment is no longer authorized to be held as an investment option under the Plan. The Plan Administrator will notify you if you are eligible for this type of distribution.

**Distributions upon death.** If you should die before taking a distribution of your entire vested account balance, your remaining benefit will be distributed to your beneficiary or beneficiaries, as designated on the appropriate designated beneficiary election form. You may request a designated beneficiary election form from the Plan Administrator.

If you are married, your spouse generally is treated as your beneficiary, unless you and your spouse properly designate an alternative beneficiary to receive your benefits under the Plan. The Plan Administrator will provide you with information concerning the availability of death benefits under the Plan and your rights (and your spouse's rights) to designate an alternative beneficiary for such death benefits. For purposes of determining your beneficiary to receive death distributions under the Plan, any designation of your spouse as beneficiary is automatically revoked upon a formal divorce decree unless you re-execute a new beneficiary designation form or enter into a valid Qualified Domestic Relations Order (QDRO).

**Default beneficiaries.** If you do not designate a beneficiary to receive your benefits upon death, your benefits will be distributed first to the default beneficiaries identified under the Plan. Generally, distribution will be made first to your spouse and, if you have no spouse at the time of death, then equally to your children and then to your estate. However, the following special rules apply in determining the default beneficiaries under the Plan: Distribution will be first made to the Participant's surviving spouse; or, if the Participant has no surviving spouse, the Participant's surviving children, including adopted children, in equal shares; or, if there are no surviving children, the Participant's surviving parents in equal shares; or, if there are no surviving parents, then the Participant's estate.

**Taxation of distributions.** Generally, you must include any Plan distribution in your taxable income in the year you receive the distribution. More detailed information on tax treatment of Plan distributions is contained in the "Special Tax Notice" which you may obtain from the Plan Administrator.

**Distributions before age 59½.** If you receive a distribution before age 59½, you generally will be subject to a 10% penalty tax in addition to regular income taxation on the amount of the distribution that is subject to taxation. You may avoid the 10% penalty tax by rolling your distribution into another plan or IRA. Certain exceptions to the penalty tax may apply. For more information, please review the "Special Tax Notice," which may be obtained from the Plan Administrator.

**Rollovers and withholding.** You may "roll over" most Plan distributions to an IRA or another qualified plan and avoid current taxation. You may accomplish a rollover either directly or indirectly. In a direct rollover, you instruct the Plan Administrator that you wish to have your distribution deposited directly into another plan or an IRA. In an indirect rollover, the Plan Administrator actually makes the distribution to you and you may rollover that distribution to an IRA or another qualified plan within 60 days after you receive the Plan distribution.

If you are eligible to directly rollover a distribution but choose not to, the Plan Administrator must withhold 20% of the taxable distribution for federal income tax withholding purposes. The Plan Administrator will provide you with the appropriate forms for choosing a direct rollover. For more information, see the "Special Tax Notice," which may be obtained from the Plan Administrator.



Certain benefit payments are not eligible for rollover and therefore will not be subject to 20% mandatory withholding. The types of benefit payments that are not “eligible rollover distributions” include:

- annuities paid over your lifetime,
- installment payments for a period of at least ten (10) years,
- minimum required distributions at age 70½ (or age 72, if you were born after June 30, 1949),
- hardship withdrawals, and
- certain “corrective” distributions.

**[Note:** *All of the above distribution options may not be available under this Plan.*]

**Non-assignment of benefits and Qualified Domestic Relations Orders (QDROs)** Your benefits cannot be sold, used as collateral for a loan, given away, or otherwise transferred, garnished, or attached by creditors, except as provided by law. However, if required by applicable state domestic relations law, certain court orders could require that part of your benefit be paid to someone else—your spouse or children, for example. This type of court order is known as a Qualified Domestic Relations Order (QDRO). As soon as you become aware of any court proceedings that might affect your Plan benefits, please contact the Plan Administrator. You may request a copy of the procedures concerning QDROs, including those procedures governing the qualification of a domestic relations order, without charge, from the Plan Administrator.

## ARTICLE 9 PLAN ADMINISTRATION AND INVESTMENTS

**Investment of Plan assets.** You have the right to direct the investment of Plan assets held under the Plan on your behalf, as provided under the applicable Investment Arrangement. The Plan Administrator or other authorized person will provide you with information on the amounts available for direction, the investment choices available to you, the frequency with which you can change your investment choices and other investment information. Periodically, you will receive a benefit statement that provides information on your account balance and your investment returns. If you have any questions about the investment of your Plan accounts, please contact the Plan Administrator or other Plan representative.

Although you have the opportunity to direct the investment of your benefits under the Plan, the Plan Administrator may decline to implement investment directives where it deems it is appropriate in fulfilling its role as a fiduciary under the Plan. The Plan Administrator may adopt rules and procedures to govern Participant investment elections and directions under the Plan.

**Valuation Date.** To determine your share of any gains or losses incurred as a result of the investment of Plan assets, the Plan is valued on a regular basis. For this purpose, the Plan is valued on a daily basis. Thus, you will receive an allocation of gains or losses under the Plan at the end of each business day during which the New York Stock Exchange is open.

**Plan fees.** There may be fees or expenses related to the administration of the Plan or associated with the investment of Plan assets that will affect the amount of your Plan benefits. Any fees related to the administration of the Plan or associated with the investment of Plan assets may be paid by the Plan or by the Employer. If the Employer does not pay Plan-related expenses, such fees or expenses will generally be allocated to the accounts of Participants either proportionally based on the value of account balances or as an equal dollar amount based on the number of participants in the Plan. If you direct the investment of your benefits under the Plan, you will be responsible for any investment-related fees incurred as a result of your investment decisions. Prior to making any investment, you should obtain and read all available information concerning that particular investment, including financial statements, prospectuses, and other available information.

In addition to general administration and investment fees that are charged to the Plan, you may be assessed fees directly associated with the administration of your account. For example, if you terminate employment, your account may be charged directly for the pro rata share of the Plan’s administration expenses,

regardless of whether the Employer pays some of these expenses for current Employees. Other fees that may be charged directly against your account include:

- Fees related to the processing of distributions upon termination of employment.
- Fees related to the processing of in-service distributions (including hardship distributions).
- Fees related to the processing of required minimum distributions at age 70½ (or age 72, if you were born after June 30, 1949), or termination of employment, if later.
- Participant loan origination fees and annual maintenance fees.
- Charges related to processing of a Qualified Domestic Relation Order (QDRO) where a court requires that a portion of your benefits is payable to your ex-spouse or children as a result of a divorce decree.

If you are permitted to direct the investment of your benefits under the Plan, each year you will receive a separate notice describing the fees that may be charged under the Plan. In addition, you will also receive a separate notice describing any actual fees charged against your account. Please contact the Plan Administrator if you have any questions regarding the fees that may be charged against your account under the Plan.

## ARTICLE 10 PARTICIPANT LOANS

The Plan permits Participants to take a loan from the Plan. Thus, you may take a loan from your vested benefits under the Plan. The Plan Administrator will develop procedures for administering Participant loans, including the establishment of procedures for applying for a loan and limits on the total amount of loan proceeds that may be outstanding at any time. For more information regarding the procedures for receiving a Participant loan, please contact the Plan Administrator.

## ARTICLE 11 PLAN AMENDMENTS AND TERMINATION

**Plan amendments.** We have the authority to amend this Plan at any time. Any amendment, including the restatement of an existing Plan, may not decrease your vested benefit under the Plan, except to the extent permitted under the Internal Revenue Code, and may not reduce or eliminate any “protected benefits” (except as provided under the Internal Revenue Code or any regulation issued thereunder) determined immediately prior to the adoption or effective date of the amendment (whichever is later). However, we may amend the Plan to increase, decrease or eliminate benefits on a prospective basis.

**Plan termination.** Although we expect to maintain this Plan indefinitely, we have the ability to terminate the Plan at any time. For this purpose, termination includes a complete discontinuance of contributions under the Plan or a partial termination. If the Plan is terminated, all amounts credited to your account shall become 100% vested, regardless of the Plan’s current vesting schedule. In the event of the termination of the Plan, you are entitled to a distribution of your entire vested benefit. Such distribution shall be made directly to you or, at your direction, may be transferred directly to another qualified retirement plan or IRA. If you do not consent to a distribution of your benefit upon termination of the Plan, the Plan Administrator will transfer your vested benefit directly to an IRA that we will establish for your benefit. Except as permitted by Internal Revenue Service regulations, the termination of the Plan shall not result in any reduction of protected benefits.

A partial termination may occur if either a Plan amendment or severance from service excludes a group of employees who were previously covered by this Plan. Whether a partial termination has occurred will depend on the facts and circumstances of each case. If a partial termination occurs, only those Participants who

cease participation due to the partial termination will become 100% vested. The Plan Administrator will advise you if a partial termination occurs and how such partial termination affects you as a Participant.

## ARTICLE 12 PLAN PARTICIPANT RIGHTS AND CLAIM PROCEDURES

Please contact the Plan Administrator regarding your rights under the Plan and the Plan's claims procedures.

## ADDENDUM ADDITIONAL SPD PROVISIONS

**Special effective date provisions.** The following special effective date provisions apply: Effective 6-1-2024, the Archdiocese of Denver Lay Employees' Money Purchase Pension Plan was merged into this Plan.

**Special effective date provisions.** The following special effective date provisions apply: The following provisions apply to Participant Account Balances transferred to the Plan from the Archdiocese of Denver Lay Employees' Money Purchase Pension Plan on 6-1-2024: (A) Employer Contributions (including merged Money Purchase Beneficiary assets) transferred to this Plan by merger from the Archdiocese of Denver Lay Employees' Money Purchase Pension Plan are subject to the following vesting schedule: 100% vesting. Prior to the merger, Employer Contributions were subject to the following vesting schedules: (a) for Participants who terminated prior to 1-1-2001: 0% after 1 Year of Service, 0% after 2 Years of Service, 30% after 3 Years of Service, 40% after 4 Years of Service, 60% after 5 Years of Service, 80% after 6 Years of Service, and 100% after 7 Years of Service and (b) for Participants who terminated on/after 1-1-2001 but before the merger: 0% after 1 Year of Service, 0% after 2 Years of Service, 33% after 3 Years of Service, 67% after 4 Years of Service, and 100% after 5 Years of Service. Effective 1-1-1997: (1) the Accrued Benefits of all Samaritan House employees who were Participants in the Archdiocese of Denver Lay Employees' Money Purchase Plan as of 6-30-1992, shall be 100% vested and (2) the Accrued Benefits of all Sacred Heart House employees who were Participants in the Archdiocese of Denver Lay Employees' Money Purchase Pension Plan at any time from 7-1-1989 through 12-31-1996, shall be 100% vested. Effective 7-1-1999, the Accrued Benefits, derived from Employer contributions, of instructors teaching college level courses on a full-time basis who are Employees of Saint John Vianney Theological Seminary (formerly known as Our Lady of the New Advent Theological Institute) will be 100% Nonforfeitable from such Employee's Participation Commencement Date. Effective 9-1-2007, the Accrued Benefits of all Archdiocesan Housing Employees who were Participants in the Archdiocese of Denver Lay Employees' Money Purchase Plan as of 8-31-2007, and whose employment was transferred to Catholic Charities, shall be 100% vested. Effective 7-1-2008, the Accrued Benefits of all Camp St. Malo Employees who were Participants in the Archdiocese of Denver Lay Employees' Money Purchase Plan as of 6-30-2008, and whose employment was transferred to the Christian Life Movement, shall be 100% vested. Effective 1-1-2015, the Accrued Benefits of all Participants who cease to be Participant of the Eligible Entities due to fact that they have opted on or around 1-1-2015 to become employees of The Catholic Foundation Alliance shall be 100% vested in the Plan (specifically, the following Eligible Entities: The Archdiocese of Denver; the Archdiocese of Denver Management Corporation; Saint John Vianney Theological Seminary; Redemptoris Mater House of Formation, Archdiocese of Denver; Bishop Machebeuf High School; Holy Family High School; and Seeds of Hope Charitable Trust). A Participant whose participation in the Plan ceases because he or she does not opt to become an employee of The Catholic Foundation Alliance will not become 100% vested unless he or she has otherwise qualified for vesting under any other provision of the Plan. (B) Any Participant previously participating in the Archdiocese of Denver Lay Employees' Money Purchase Pension Plan on 6-1-2024 may withdraw all or any portion of his/her vested Account Balance upon attainment age 65. Merged Money Purchase Beneficiary assets are distributable at any time, (C) Any Participant previously participating in the Archdiocese of Denver Lay Employees' Money Purchase Pension Plan on 6-1-2024 shall reach Normal Retirement Age under the Plan upon attainment of age 65, (D) The following employees who were Participants in the Archdiocese of Denver Lay Employees' Plan as of the following dates will have their accrued benefits made distributable as soon as administratively practicable: Samaritan House Employees as of 6-30-1992, Sacred Heart House Employees between 7-1-1989 to 12-31-1996, Archdiocesan Housing

Employees (whose employment was transferred to Catholic Charities) as of 8-31-2007, Camp St. Malo Employees (whose employment was transferred to the Christian Life Movement) as of 6-30-2008, Employees of the following entities if they became development/fundraising specific employees of The Catholic Foundation Alliance on or around 1-1-2015 (The Archdiocese of Denver; the Archdiocese of Denver Management Corporation; Saint John Vianney Theological Seminary; Redemptoris Mater House of Formation, Archdiocese of Denver; Bishop Machebeuf High School; Holy Family High School; and Seeds of Hope Charitable Trust), and (E) unless otherwise stated above, the transferred Archdiocese of Denver Lay Employees' Money Purchase Pension Plan assets will follow the distribution restrictions applicable to this Plan. A Participant whose non-vested portion of their prior Money Purchase account was forfeited prior to the merger date of 6-1-2024, will have their forfeited amount (not including earnings or losses), if any, restored if such Participant: (a) is rehired as a Full-Time Employee or Part-Time Employee within seven (7) years from his last Severance from Service Date, and (b) remains so employed for at least six (6) months.